

CARLISLE-FOSTER'S GROVE ELEMENTARY

C.U.B.S.

(Carlisle Unites Beyond School)



APPLICATION PACKET

Important C.U.B.S. Registration Information

C.U.B.S. (Carlisle Unites Beyond School) is our after-school care program housed on our school campus. Our C.U.B.S. staff provides a setting where students can complete homework and participate in a variety of activities in a safe and fun environment.

Schedule

Starting Date: First day of school. Follow the school calendar.

Hours: School dismissal until 6:00, Monday – Friday

Dates of Operation: All Scheduled School Days

Holidays: Follow School Calendar

Inclement Weather: Follow School Closings

Registration

A registration fee of \$25 will be taken when your child is enrolled in the program. This fee will help purchase arts, crafts, snacks, and other supplies. The cost is \$10.00 per day that your child attends. Payment is due by 6:00pm on Friday for that week of attendance. There will be a \$10.00 late fee applied to each account not paid in full by Monday at 6:00pm of the following week. Any account credits at the end of the week can rollover to the next week.

There is a \$10 holding fee for every week that your child does not attend CUBS.

Pick-Up

Students will be picked up in the gym from the parking area located on the right side of the school. Use the buzzer located next to the solid double doors located on the side of the gym.

To ensure your child's safety, we require that each student is signed out every day.

Late Pick-Up

All students must be picked up no later than 6:00pm. There will be a \$10.00 late pick up fee per hour, for any portion of the hour, added to the account if your child is picked up after 6:00pm.

Check-In

When school is dismissed, your child's teacher will escort them to the gym for CUBS.

Activities

*Snack *Gym Time *Computer Lab *Art/ Crafts *Homework *Fun Friday Snacks

*Ice Cream *Movie Days

Contact Information

Lynley Murph

864-598-8117

Lynley.Murph@spart2.org

C.U.B.S. Student Application

Date: _____

Student Information

Last Name:		First Name:
Birth Date:	Grade:	Teacher:
Address:		

Parent Information

Parent 1 Name:	Cell Number:
Place of Employment:	Work Number:
Email:	
Parent 2 Name:	Cell Number:
Place of Employment:	Work Number:
Email:	

Emergency Contact Information

Name:	Relationship:
Contact Number:	(must be someone other than parents)

Payment Information

Person Responsible for Payment:	Email:
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Pick Up Information

Please list persons that may pick up your child **OTHER THAN THOSE LISTED ABOVE**.
If an individual's name is not on the list, they will not be allowed to pick up your child.
PLEASE BE AWARE THAT WE DO ASK FOR ID!

Name:	Number:	Relationship:
Name:	Number:	Relationship:
Name:	Number:	Relationship:

Medical Information

List any allergies or health related issues that we need to be made aware of to ensure your child's safety.

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C.U.B.S. Rules Agreement

To participate in our program, students **must observe and obey the rules.** Should a child become a discipline problem, the site director will notify the parent. After consulting with the parent concerning the disciplinary problems, **the school reserves the right to refuse service.**

The rules are:

- Students are to remain quiet during roll call and homework time. Roll call and homework time are the two times when children tend to get into trouble. Roll call is extremely important. This is the time your **CUBS** fees are determined.
 - **ROLL CALL:** Roll call is extremely important. This is the time your weekly **CUBS** fees are determined.
 - **HOMEWORK TIME:** Although assistance is provided, it is not a one on one tutoring session. Any behavior problems during homework time will result in the child returning to the gym to complete assignments.
****PLEASE NOTE:** If you prefer that your child NOT complete their homework during **CUBS**, **you will need to notify us in writing.**
- Keep hands, feet, and objects to yourself.
- Students cannot leave any area without permission from the **CUBS** Staff. This includes getting water and going to the restroom.
- No teasing, rude gestures, or talking back.
- Destructive behavior will not be tolerated.
- Show respect to all adults.

Please review the rules of our program with your child so that they will know the behavior that is expected at all CUBS activities.

Please sign below and return with registration papers.

Child's Name: _____

Parent Name: _____

Parent Signature: _____

Date: _____

C.U.B.S. Parent Agreement

1. Parents must agree that children will observe and obey the rules of the program. Should a child become a discipline problem the site director will notify the parent. **After consulting with the parent concerning disciplinary problems, the school reserves the right to refuse service.**
2. Payments are due by **Friday on the week of attendance. You may pay for more than one week in advance.** If your child will not be attending on the day payment is due, give the payment to the child's teacher. The teacher will turn payments in. **A \$10.00 late fee will be applied to your child's account if the payment is not turned in by 6:00pm on Monday of the following week. NO EXCEPTIONS WILL BE MADE!**
3. The site will be closed by 6:00pm, Monday through Friday. If your child is picked up late, there will be a \$10.00 late fee applied to your child's account (**Third late pick up** will result in automatic dismissal from the program for the remainder of the year).
4. There will be no CUBS on teacher workdays, furlough days, or student holidays.
5. **Parents are to keep weekly payment receipts for tax purposes. Our program does not provide yearly tax statements.**
6. If questions or problems should arise, parents should contact Lynley Murph at 598-8117.

I agree to the above conditions for my child to be enrolled in the **C.U.B.S.** program.

Parent's Name: _____

Parent's Signature: _____

Child's Name: _____

Date: _____